

**NEW YORK STATE PUBLIC EMPLOYMENT RELATIONS BOARD**  
**PO BOX 2074, ESP AGENCY BLDG 2, FLS 18 & 20, ALBANY, NEW YORK 12220-0074**

**J O I N T R E Q U E S T F O R S T A F F G R I E V A N C E M E D / A R B**

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**INSTRUCTIONS:** Complete in full and distribute in the following manner: A) File with PERB electronically by emailing the Director of Conciliation at [concilfiling1@perb.ny.gov](mailto:concilfiling1@perb.ny.gov) B) Simultaneously serve one (1) copy upon the respondent. Please do not send a hard copy to PERB's mailing address. After processing, invoices for the \$50 filing fees will be sent to the parties.

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DATE: \_\_\_\_\_

**PUBLIC EMPLOYER**

Name of Public Employer . . . \_\_\_\_\_

Name, title, address and telephone number of the representative to whom PERB should direct correspondence. \_\_\_\_\_  
\_\_\_\_\_

**EMPLOYEE ORGANIZATION**

Name of Employee Organization . \_\_\_\_\_

Name, title, address and telephone number of the representative to whom PERB should direct correspondence. \_\_\_\_\_  
\_\_\_\_\_

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**(ATTACH ADDITIONAL SHEETS WHERE NECESSARY)**

1. IDENTIFY DATES ON WHICH BOTH PARTIES ARE AVAILABLE FOR MED/ARB SESSIONS:

2. IDENTIFY THE PROVISION(S) IN THE AGREEMENT CLAIMED TO BE VIOLATED AND ATTACH A COPY THEREOF:

3. WRITE A CLEAR AND CONSIDERABLE DESCRIPTION OF THE ISSUE(S) IN DISPUTE AND THE REMEDY(IES) SOUGHT (INCLUDE THE NAME(S) OF THE GRIEVANT(S)]:

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THE PARTIES NAMED HEREIN, HEREBY JOINTLY REQUEST STAFF MED/ARB TO PROVIDE A FINAL AND BINDING RESOLUTION OF THE DISPUTE DESCRIBED HEREIN. THE PARTIES AGREE THAT THEY HAVE RECEIVED AND READ A COPY OF PERB'S "PRELIMINARY GUIDELINES REGARDING STAFF GRIEVANCE MED/ARB PILOT PROJECT", AND UNDERSTAND THAT THIS MATTER WILL BE CONDUCTED PURSUANT TO THE CONDITIONS AND PROCEDURES SET FORTH IN THOSE GUIDELINES.

THE PARTIES FURTHER STIPULATE AND AGREE THAT:

- (a) The person assigned by PERB will serve as both mediator and, if necessary, arbitrator of the issue(s) in dispute.
- (b) The med-arbitrator will be a full-time member of PERB's professional staff.
- (c) The issue(s) in dispute is arbitrable under the terms of the parties' collective agreement.
- (d) Should this matter proceed to arbitration, the award issued by the PERB med-arbitrator is final and binding and may not be appealed to PERB or any of its officers, employees, or members.
- (e) Judicial review of any award issued by the PERB med-arbitrator may be sought only under CPLR Article 75.

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Signature of Public Employer Representative

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Title

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Date

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Signature of Employee *Organization*  
Representative

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Title

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Date