

**Public Employment Relations Board  
PO BOX 2074, ESP Agency Bldg. 2, Floor 20  
Albany, NY 12220-0074**

**RESUME OF PANEL ARBITRATOR**

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FULL NAME: Lisa C. Charles  
CITY, STATE, ZIP: Princeton, NJ 08543  
OCCUPATION: Arbitrator & Mediator

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**EDUCATION:**

MA, Labor and Employment Relations, Rutgers University  
BS, Journalism, Ohio State University

**PROFESSIONAL AFFILIATIONS:**

National Academy of Arbitrators – member

**Roster Member:**

American Arbitration Association Labor Panel  
Federal Mediation and Conciliation Service  
National Mediation Board  
New Jersey State Board of Mediation  
New Jersey Public Employee Relations Commission  
New York City Office of Collective Bargaining  
New York State Public Employment Relations Board  
Pennsylvania Bureau of Mediation  
Pennsylvania Labor Relations Board  
U.S Postal Service Expedited Panel  
U.S. Virgin Island Public Employee Relations Board

**Association Member:**

Labor and Employment Relations Association (LERA): Past President Philadelphia Chapter, Past President of New Jersey Chapter, and Member of New York City Chapter  
National Association of Railroad Referees  
New Jersey Association of Professional Mediators (NJAPM)  
Society of Federal Labor & Employee Relations Professionals (SFLERP)

**ARBITRATION EXPERIENCE & TYPES OF ISSUES OR GRIEVANCES DISPOSED OF:**

Neutral Arbitrator, Mediator, and Fact-Finder. Arbitrate labor disputes on issues such as absenteeism, arbitrability, on and off-duty conduct, discipline and discharge, discrimination, drug and alcohol use, pay disputes, job classification and job performance, layoffs, leaves of absences, past practices, seniority, sexual harassment, and violence in the workplace.

**MEDIATION & FACT- FINDING EXPERIENCE:**

Conduct fact-finding and mediate impasse disputes for public sector contract negotiations.

**OTHER RELEVANT OR EQUIVALENT EXPERIENCE:**

Former adjunct professor at Rutgers University and Mercer County Community College. Taught Collective Bargaining, Diversity in Organizations, and Labor Relations classes to undergraduate students.

**PER DIEM FEE:** \$ 2,000

**ADJOURNMENT FEE:** \$ 2,000

**SUBMITTED BY ARBITRATOR Lisa Charles on July 26, 2021**

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BILLING DISCLOSURE STATEMENT

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ARBITRATOR'S NAME: **Lisa C. Charles**

The following is a description of my fees and expenses:

A) HEARING TIME.

(1) My per diem is \$2000 for each day or any part thereof spent hearing a case.

(2) If a hearing day exceeds 7 hours, I charge:

a second full per diem

a prorated per diem

no additional charge

other (describe) :

(3) Additional comments:

B) STUDY TIME.

(1) I charge \$ 2000 for each day spent in preparation of the opinion and award.

(2) This charge  will  will not be prorated for partial days devoted to such preparation.

(3) Additional comments:

C) TRAVEL TIME AND EXPENSES.

(1) When travel time plus hearing time exceeds \_\_\_\_\_ hours in a calendar day:

Not applicable (no additional charge)

I charge as follows (describe):

(2) I charge for actual, travel-related expenses incurred in connection with the case  YES  NO.

Where appropriate, a mileage charge for auto travel will be billed at:

Prevailing IRS rate

Other (describe):

(3) When the scheduled hearing day(s) requires an overnight stay:

There is no charge, other than for lodging and subsistence.

I charge as follows (describe):

(4) Additional Comments:

D) POSTPONEMENT OR CANCELLATION FEES.

A fee of \$ 2000 will not be charged unless I receive notice of a postponement or cancellation:

Within 21 calendar days of the scheduled hearing date

Other (describe):

E) ADDITIONAL CHARGES. I charge separately for expenses incurred in connection with the following:

Docketing (describe): .....  Yes  No

Duplication .....  Yes  No

Fax .....  Yes  No

Finance or late payment charge (describe): .....  Yes  No

Postage .....  Yes  No

Secretarial .....  Yes  No

Telephone .....  Yes  No

Other (describe):

F) GENERAL TERMS.

(1) Billing for fees and expenses will be divided equally between the parties unless otherwise required by the collective bargaining agreement or the conditions of the appointment.

(2) Other conditions (describe):

G) OTHER INFORMATION/COMMENTS:

**SUBMITTED BY ARBITRATOR Lisa C. Charles on JULY 26, 2021**

**IMPORTANT**

**THIS FORM IS NOT INTENDED TO SUGGEST THE SERVICES FOR WHICH AN ARBITRATOR SHOULD OR SHOULD NOT CHARGE. IT PRESENTS THE MOST RECENT INFORMATION PROVIDED BY THE NAMED ARBITRATOR TO THE NEW YORK STATE PUBLIC EMPLOYMENT RELATIONS BOARD, WHICH BEARS NO RESPONSIBILITY FOR ERRORS OR OMISSIONS CONTAINED ON THE FORM, OR FOR VARIANCES IN ACTUAL PRACTICE BY THE ARBITRATOR.**